MHC / MAINTAIN

Home Repair Log

Your next repair call shouldn't start at zero. Free printable.

HOW TO USE IT

1. Right after a service visit, fill in one entry sheet (page 2). Print as many copies as you need.
2. Write what you saw in field 2. Copy the provider's work from the service record into field 4.
3. Note where the invoice, receipt, or warranty lives so you can find it in seconds.
4. Add a line to the index (page 3) so you can scan your whole repair history at a glance.

THREE HABITS THAT MAKE IT USEFUL

- Keep what you noticed separate from what the professional found.
- Record a next step only if the provider, manual, or warranty gave one.
- If none was given, write "Not specified." Do not guess a deadline.

EXAMPLE ENTRY

ILLUSTRATIVE EXAMPLE

1. **Date + area**
   Nov. 6 - kitchen sink. Damp cabinet base.
2. **What you noticed**
   Damp spot at the back of the cabinet floor. No active dripping seen.
3. **Who helped**
   [Service provider name]
4. **Work completed**
   [Work as described on the service record]
5. **Cost + paperwork location**
   [Amount paid] - Folder: Home service / Kitchen / Nov. 2026
6. **Next step, only if given**
   Not specified.

Repair Entry Sheet

Print extra copies as needed

ENTRY #____

1 Date + area

Date _____ Area / room _____

2 What you noticed

What you saw, not your diagnosis

_____

_____

3 Who helped

Provider _____ Contact _____

4 Work completed

Copy from the service record

_____

_____

5 Cost + paperwork location

Paid _____ Where it lives _____

☐ Invoice saved ☐ Receipt saved ☐ Warranty info saved

6 Next step, only if given

☐ Not specified

_____

ENTRY #____

1 Date + area

Date _____ Area / room _____

2 What you noticed

What you saw, not your diagnosis

_____

_____

3 Who helped

Provider _____ Contact _____

4 Work completed

Copy from the service record

_____

_____

5 Cost + paperwork location

Paid _____ Where it lives _____

☐ Invoice saved ☐ Receipt saved ☐ Warranty info saved

6 Next step, only if given

☐ Not specified

_____

Repair History Index

One line per visit, so you can scan everything at a glance.

Entry #	Date	Area	Work completed	Provider	Paid	Next step

Keep this log private. Do not write account numbers or other sensitive details on shared copies.